CURRICULUM VITAE

**Sunil Kumar**

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## Career Objective

* Looking for a challenging and Project based role in a reputable organization to utilize my technical, Computer system Validation, Compliance, and management skills for the growth of the organization as well as to enhance my knowledge about new and emerging trends in the IT Pharma sector.

## Professional Qualification

* Diploma in Computer Hardware and Networking from ZCC Institute sector 34-A Chandigarh.
* Post Graduate Diploma in Computer Application ISBM University.
* Pursing MSC IT from LPU.
* **Job Experiences -:**14.1 Yrs. of experience in administration and support including Application, hardware & Software Qualification troubleshooting, maintenance (Windows Server 2012,2016 windows10, windows11 Professional Client) and Management of GxP applications.
* **Dr. Reddy's Laboratories Pvt. Ltd -:** October 2015- to till date on the payroll of [Karsun Solutions,](http://www.karsun-llc.com/) Fidelis Corporate Solution Pvt Ltd and Sysnet Global Technology Pvt Ltd As a Application support Engineer L3.
* **Berkeley Automobiles Pvt Ltd-:** 10 April 2011 to 30 Sep 2015 working as a Hardware and Networking Engineer.
* **Edu comp Solutions -:**7 March 2009 to 31 March 2011 working as a Hardware and networking engineer on the payroll of Targus Technologies Pvt Ltd. Chandigarh.
* **Rai Argo Ltd** -:6 Month Work Exp as an IT Trainee Mohali.

## Job Responsibility

* Adopt corporate policies and standard operating procedures (SOPs) and develop plant specific SOPs for all the IT activities that need to be performed in the plant.
* Managing QC labware LIMS application and providing end user support.
* Implement the data integrity and security measures required as per the Global IT guidance and procedures for the plant.
* Backup and Restoration of Servers, Client machines including quality control instruments, Manufacturing and Packing machines i.e., Empower3 (Hot/Cold Backup) and Standalone Instrument Applications (UV, FTIR, Viscometer, DSC, BOD incubators, TLC, TOC, Vitek2, Compression machine (Fette), reetrack, SCADA system, PLC, server etc.). Maintaining logs for backup and restoration.
* Providing the Support Regarding Empower3 Application and Manufacturing Standalone Equipment application.
* Perform Installation/Operational qualification as per computerized system validation (CSV) in Eval.
* Prepared IT execution related (SCS, IQ, PQ, System Retirement Plan Reports etc.) in doc hub and Eval Application (Electronic Validation System).
* Handling all types of hardware and software qualification validation projects.
* Maintain an updated list of plant IT systems inventory. This includes software and hardware including the stand-alone computer systems that are used for all GXP purposes.
* Providing IT support in regulatory audits for FTO6. Faced audit Russia, Ukraine, Belarus, Kazakhstan and WHO-GMP, GQM audits.
* Responsible for managing Windows (2012/2016) Application Servers and 3Storage Device.
* Monitoring Backup Server through HP Data Protector 7.0, HP Data Protector 10.2, Veeam Backup 9.0,10,11 and Acronis Backup 11.7, 12.5,15.0 for all the backup of servers include File Server, Empower Application, QC LAB Instruments Backup and other Utility backup Server folders with the help of LTO-04 and LTO-06 Backup Drive.
* Monitoring AWS cloud backup Server.
* Responsible for managing 550 systems including Desktops and Laptops.
* Responsible for plant IT SOP compliance.

## Working Experiences

* Maintained Helpdesk and Attended client’s calls through using VNC, TeamViewer and manually.
* Remotely managing client computers by using remote tools like VNC, Remote Desktop.
* Installation and configuration of new desktops, laptops, and printers
* Installation and configuration of network printers
* Installation, Configuration & Trouble Shooting of Windows 2008, 2012 and 2016 Servers.
* File Server Administration, Folder Sharing and Giving Access to users regarding their folders.
* Configuration and Troubleshooting regarding LAN and Manage the Network Printers
* Installation of service packs and software patches and updating systems

## PROFESSIONAL SKILLS

* Experience with Windows 2008, 2012 and 2016 Server.
* Lotus Notes, Windows7, Window8, Window10, Windows 11 MS-Office 2013/2016 Office 365.
* Extensive knowledge of current IT and computer science concepts, issues, practices, methodologies-trends.
* Expertise in Support for Empower3, Labware LIMS Application.

## PROJECT COMPLETE

Successfully implement Labware LIMS in DRL Baddi.

Successfully Completed ROA/BPR watermark print execution.

Successfully Implement RPCDA, RPADT

Successfully set up New Data Center in Baddi Location.

## ACADEMIC CREDENTIALS

* Bachelor’s in arts from Himachal Pradesh University Shimla.
* Post Graduate Diploma in Computer Application ISBM University.
* Diploma in computer Hardware and networking from ZCC Institute sector 34-A Chandigarh.
* Pursuing MSc IT from LPU (3rd Sam).

## PERSONAL DETAILS

Date of Birth : 09-Aug-1985

Father’s Name : Sh.Trilok Singh

Marital Status : Married

Nationality : Indian

Gender : Male

Languages known : Hindi, Punjabi & English

**(Sunil Kumar) Location: -**